

## Role Description and Person Specification

<b>Role title:</b>	Finance, Risk and Audit Committee Member, Cricket Scotland
<b>Salary:</b>	Voluntary position, with relevant expenses paid
<b>Location:</b>	Various, including travel across Scotland, as required
<b>Reports to:</b>	Chair, Finance, Risk and Audit Committee
<b>Commitment:</b>	A minimum of four meetings per year
<b>Term:</b>	One term of four years, with an option of a second term.

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### Who are we?

Cricket Scotland is the national governing body for the sport of cricket in Scotland. It is responsible for organising and developing the game at all levels, from grassroots participation to elite international competitions. The organisation's primary goal is to promote and enhance the growth of cricket in Scotland, both in terms of player development and the overall popularity of the sport. Cricket Scotland's new four-year strategy focuses on this goal through a desire to unite people and communities through cricket.

Cricket has a long history in Scotland, with records dating back to the 18th century. Scotland became an associate member of the International Cricket Council (ICC) in 1994.

The Scotland men's and women's national cricket teams compete in various international tournaments and both teams have achieved recent notable successes, with memorable victories against higher-ranked teams and impressive performances in global competitions. These achievements have helped raise the profile of cricket in Scotland and inspire more young players to pursue the sport. The senior teams' successes have been backed up by the men's and women's U19 teams consistently reaching their respective ICC World Cups.

In addition to the national teams, Cricket Scotland is actively involved in developing cricket at the grassroots level. The organisation supports and organises various leagues, tournaments, and coaching programmes throughout the country. These initiatives aim to increase participation, identify talented players, and provide them with the necessary training and resources to progress in the sport.

### What's happening in Cricket?

In addition to the significant high-performance success of our national teams, including Scotland's inclusion at our first ever ICC Women's T20 World Cup in 2024, Cricket Scotland is currently reviewing and updating our governance arrangements to ensure we build a high-performing governing body of sport for the future. To achieve this, we recently launched our 2024-2028 strategy – Uniting People and Communities through Cricket - which clarifies our vision and the actions we will take to achieve our strategic objectives.

Our strategy sets out a definitive vision and pathway for cricket in Scotland, with a particular focus on:

- Inspiring women and girls to play cricket
- Embedding a culture of equality
- Developing sustainable success on the pitch
- Cricket Scotland becoming a trusted and effective governing body

## Why join us?

This is an exciting time for Cricket Scotland as we look to move forward as an organisation to deliver our vision for the sport. Scotland will also cohost to the ICC Men's T20 World Cup in 2030 with England and Ireland.

## What is the role of the Finance, Risk and Audit Committee?

The Finance, Risk and Audit Committee is a standing committee of Cricket Scotland Council Limited (CSCL).

The Finance, Risk and Audit Committee's primary purpose is to ensure that the organisation has a long-term financial strategy which is consistent with its objectives and to ensure that effective financial monitoring is in place.

The Committee will support the Board of Directors in their responsibilities for issues of risk, control and governance and associated assurance through a process of constructive challenge.

The Executive will be expected to present strategies to mitigate risk when briefing on the organisation's Risk Management Plan.

## Duties of the Finance, Risk and Audit Committee

### Finance

- To provide assurance to the Board of Directors on financial expenditure and performance management.
- To consider financial plans, estimates and appraisals.
- To monitor that financial strategy is aligned with overall company objectives.

### Audit and Risk Management

- To review and challenge, where necessary, the actions and judgements of management in relation to:
  - the company's financial statements,
  - operating and financial review,
  - interim reports, and
  - preliminary announcements before submission to the Board for approval.
- Particular attention should be paid to:
  - critical accounting policies and practices,
  - decisions requiring significant elements of judgement,
  - significant adjustments resulting from audit,
  - the going concern assumption,
  - compliance with accounting standards, and
  - compliance with other legal requirements.
- To consider topics defined by the Board of Directors.

### Internal Control and Risk Management

- Review company procedures for detecting fraud.
- Ensure that arrangements are in place by which staff may, in confidence, raise concerns about possible improprieties.
- Review the company's Risk Management framework and Risk Register.
- Assess the scope and effectiveness of the systems, established by management, to manage and monitor financial and non-financial risk.

## Internal audit

- To receive a report on the results of the internal auditor's work, as prescribed by sportscotland.
- Review management responsiveness to the internal auditor's findings and recommendations.

## External audit

- Oversee the company's relations with the external auditor.
- Consider and make recommendations on appointment, re-appointment and removal of the external auditor.
- Approve terms of engagement and remuneration of external auditor.
- Discuss with the auditor, before the audit commences, the nature and scope of the audit.
- Review with the external auditors the findings of their work, including any major issues which arose during the audit and have subsequently been resolved and those issues that have been left unresolved.
- Assess at the end of the audit cycle, the effectiveness of the audit process.

Details of the Terms of Reference for the Finance, Risk and Audit Committee are available on request.

## Role Description

### Offer Sound Advice and Guidance on Finance Related Matters

- Provide insight and expertise on issues affecting the organisation and its financial sustainability.
- Monitor and review the organisation's financial performance, recommending improvements and innovations where necessary.
- Contribute to the development and implementation of financial policies.
- Collaborate with the executive team at Cricket Scotland, to promote best practices and maintain high standards in domestic cricket.
- Attend and contribute to regular committee meetings and working groups, actively participating in decision-making processes.

### Drive Cultural Change

- Play a central role on the Committee focused on driving cultural change within Cricket Scotland and across Scottish cricket.
- Uphold the values of Cricket Scotland and act in the best interests of the game at all times.

### Strategic Planning and Judgement

- Bring outside knowledge, experience, and innovative perspectives to the organisation by acting as a project sponsor for various initiatives.
- Ensure the alignment of the financial strategy with Cricket Scotland's broader strategic objectives.

### Relationships and Representation

- Develop relationships with relevant partners and stakeholders in conjunction with the Chair of the Committee, as required.
- Attend relevant Cricket Scotland meetings and events, contributing to the organisation's profile and impact.

### Other

- Travel across Scotland and overnight accommodation may be required as part of this role.

## Person Specification

Area	Essential	Desirable
<b>Knowledge and Experience</b>	<ul style="list-style-type: none"> <li>• Active member of a Scottish cricket club or part of the Scottish cricket community through genuine links or wider interest.</li> </ul>	<ul style="list-style-type: none"> <li>• Chartered Accountant</li> <li>• Experience in risk management in a sporting environment.</li> <li>• Experience of treasury management.</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Flexible approach to the role, which may include evenings and weekends.</li> <li>• Demonstrated commitment to equality, diversity, and inclusion.</li> <li>• Ability to work collaboratively within a committee structure and contribute effectively to discussions and decision-making</li> <li>• Ability to contribute effectively as part of a diverse and collaborative committee.</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to commit sufficient time to attend meetings and contribute to ongoing initiatives.</li> </ul>